

## Tenancy Application

West Coast Real Estate Ltd.

Licensed (REAA2008)

Date:	
Address of property I am applying for:	
Intended occupation date if application successful:	

Applicants Details	
Surname:	Date of Birth:
Previous/Other/Maiden:	
First Names:	
Known as:	
Postal Address:	

Current Residential Address:	
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Phone – Work	Phone - Home (personal)
Email:	Phone - Cell

Photo Identification Supplied:	Yes / No	Type Supplied:	
WINZ ID	Yes / No	Client Number or other:	
Source of Income:		Employer:	
Total Weekly Income:		Employer contact details:	
Occupation:			

Partner/Spouse	
Surname: Mr/Mrs/Miss/Ms	Date of Birth:
First Names:	
Phone – Work	Phone - Home (personal)
Email:	Phone - Cell

Photo Identification Supplied	Yes / No	Type Supplied:	
WINZ ID	Yes / No	Client Number or other:	
Current Occupation:		Employer:	
Source of Income:		Employer contact details:	
Total Weekly Income:			

<b>Motor Vehicle Details</b> (all vehicles if more than one)	
Rego / Make / Model / Year	

<b>Tenancy Details</b>					
Are you or any prospective occupants smokers:			Yes / No		
Do you or any prospective occupants have pets who you wish to have living with you:					Yes/No
<b>Dog:</b>	Yes/No	<b>Breed:</b>		<b>Age:</b>	
<b>Cat:</b>	Yes/No	<b>Breed:</b>		<b>Age:</b>	
<b>Other:</b>	Yes/No	<b>What?</b>		<b>Age:</b>	

Number of Intended Occupants:	Adults		Children:		Ages:	
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Current Address:	
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Time at this address:	Years	Months	Reason for leaving:	
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Current Landlord:	Name:		Phone:	
Address:				
Current Rent Paid:				

Have you ever had a tenancy terminated before:	Yes / No	If Yes please give details:

Have you ever had money deducted from your bond?	Yes / No	If yes please give details:

<b>References</b>
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Are we able to contact your current landlord:	Yes / No
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**Please list your references below:**

1.	Name:		Phone:	
2.	Name:		Phone:	
3.	Name:		Phone:	

<b>Nearest Relative</b>			
Name:			
Relationship:			
Address:		Phone:	

<b>Any Prospective Flatmates/other occupants</b> <i>(Separate Application forms for each person required unless they are your dependants)</i>			
Name:		Age:	
Name:		Age:	
Name:		Age:	
Name:		Age:	

**Cautions provided pursuant to the Privacy Act 1993 and other information before applying for a Residential Tenancy**

In terms of the Privacy Act 1993 you are given notice that:

**Request Information:**

This application asks you to provide personal information and;

**Purpose of Collection:**

The information on this form is required so that the landlord is better able to assess whether you are the best applicant on merit for the tenancy, and;

**Recipient of Information:**

This information is provided by you to West Coast Real Estate Ltd – Ray White MREINZ (Licensed REAA2008), and;

**Sighting of Information:**

I/We advise you that you have the right to see the information I/We hold about you, and;

**Correct Information:**

To correct that information in accordance with the Privacy Act 1993

**Other information drawn to your attention:**

**Understanding:**

By completing this form you are applying for a residential house/flat/apartment, and;

**You are further advised that:**

If you do not supply all the information requested in this form you may not be considered as the best applicant for the property or properties available, and;

**Please Note:**

A separate application form is required for **each** person who proposes to enter a Tenancy Agreement.

*I understand that if successful I will need to pay a bond of 4 weeks rent plus either 1 or 2 weeks rent in advance plus a let fee of \$150 + GST. I confirm that all the information given in this form is true and correct. I give my permission for West Coast Real Estate Ltd – Ray White to check the information give, complete credit checks and lodge my details on Baycorp, NTD or any other relevant database.*

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_